

# ADMINISTRATIVE OPERATIONS CALENDAR 2007-08

University of California, Santa Cruz

Published by The Office of Campus Provost and Executive Vice Chancellor • Information as of Oct. 1, 2007  
 Dates are subject to change • For quarterly updates: <http://opscalendar.ucsc.edu> • For questions, contact: [saybass@ucsc.edu](mailto:saybass@ucsc.edu)

## KEY DATES & EVENTS

	Fall '07	Winter '08	Spring '08	Sum '08
Quarter Begins	Sept 22	Jan 7	Mar 31	June 23*
Preview/Advising Fair Day	Oct 13	--	--	--
Founders Day	Oct 18	--	--	--
Provosts' Lunch with the Alumni Council	Nov 3			
Banana Slug Spring Fair	--	--	Apr 26-27	--
UC Regents Meetings	Sept 18-20; Nov 13-15	Jan 16-17; Mar 19-20	May 14-15	July 16-17
Academic Senate Meetings	Oct 10; Nov 9	Feb 13; Mar 7	Apr 30; May 30	--
5th Annual Scholarship Benefits Dinner	--	Feb 9	--	--
41st Annual Faculty Research Lecture	--	Feb 12	--	--
Martin Luther King Jr. Memorial Convocation	--	Jan 30	--	--
Student Elections & Referenda-Voting Period	--	--	May 14-21	--
Staff Appreciation Breakfast	--	--	May-TBD	--
Staff Brown Bag with Chancellor Blumenthal	Oct 17	Feb 20	May 6	--
Campus Holiday Party	Dec 18	--	--	--
Final Examinations	Dec 10-13	Mar 18-21	June 9-12	--
Quarter Ends	Dec 13	Mar 21	June 12	Aug 29*
Commencements	--	--	June 13-15	--
Holidays	Sept 3, Nov 12, Nov 22-23, Dec 24-25, Dec 31, Jan 1	Jan 21, Feb 18, Mar 28	May 26	July 4

Campus Closure Dates: The campus is closed from Dec. 22, 2007 - Jan. 1, 2008.

\* Summer Session

## FACILITIES

For planning updates: <http://planning.ucsc.edu/capital/>

For construction updates: <http://www.ucsc.edu/about/construction/>

NEW CONSTRUCTION	
McHenry Library Addition - Completion	Feb-Mar
Ranch View Terrace - Construction	Ongoing
Digital Arts Facility - Construction	Ongoing

## MAJOR RENOVATIONS

McHenry Library Seismic Corrections - Construction Begins	Mar-Apr
Cowell Student Health Center Improvements - Construction Begins	June

## INFORMATION TECHNOLOGY

For project updates: <http://its.ucsc.edu/pmg/projects.php>

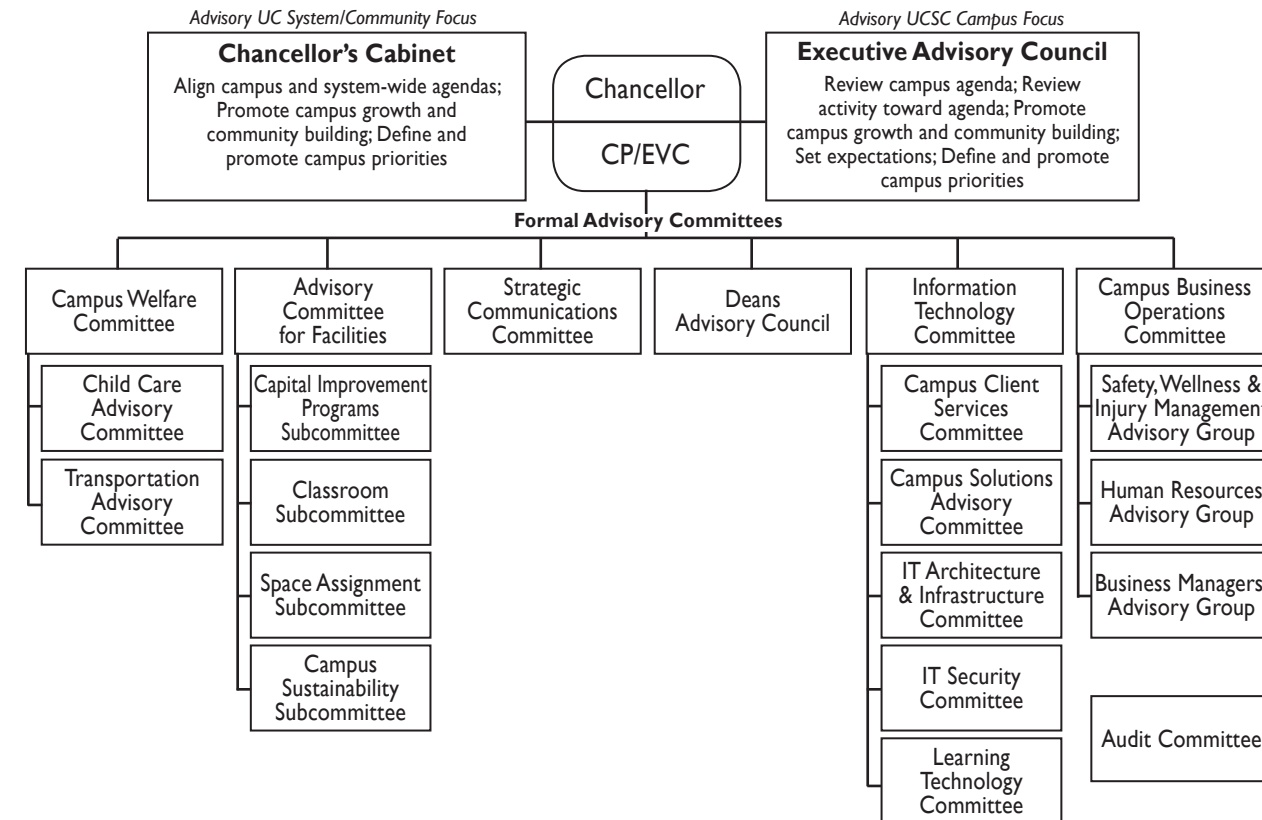
For service outages: [http://its.ucsc.edu/maintenance\\_calendar/index.php](http://its.ucsc.edu/maintenance_calendar/index.php)

NEW SERVICES & PROJECTS	
CruzPay Phase 2 – Electronic Timesheets for Staff with Multiple Assignments	Sept-Apr
Dark Fiber - Broadband Fiber Optic Connectivity to UCSC	Jan-Dec

## BUSINESS IMPROVEMENTS

Digital Classroom Upgrade	Complete
Financial Information System (FIS) Banner 7 Upgrade	Dec-Feb
<b>NEW!</b> Telephone (Ericsson Switch) Upgrade	Jan-July
Classroom Network Connections	Complete
Academic Information Systems (AIS) Campus Solutions 9 Upgrade	Sept-June

## Administrative Committee Structure 07-08



## Budget & Planning - Milestones For updates: <http://planning.ucsc.edu/budget/calendar.asp>

	Divisions/Depts	EVC/Planning & Budget	UCOP/State
<b>Fall</b>	Year-end reports due 08-09 strategic plans updated; Units/Depts work with leadership to set priorities Deferred maintenance plans, recharge rates and core service fees are developed Department Curriculum and Leave Plans submitted to Divisions (Dec)	Principal Officers notified of salary block allocation for 07-08 (Sept) Consider large issues with resource implications, year-end balances, and divisional plans	Regents' Budget for current operations and capital improvements Budget negotiations with Department of Finance (Dec)
<b>Winter</b>	Mid-year staffing list balancing Divisional resource plan developed for following year ITS Information User proposal vetted Course Materials Fee proposals submitted (Feb) Miscellaneous Fee and Recharge Rate proposals submitted (Mar)	Academic divisions submit faculty recruitment requests for Academic Senate review in Winter/Spring quarter Preliminary allocation of Instructional Workload Fund (IWF) and teaching assistants for 2008-09 Campus projections are prepared and preliminary strategy developed Resource plan is developed and vetted Course Materials Fees approved (Mar)	Governor's Budget (Mid-Jan) UCOP provides updated information to campuses (Feb) UCOP provides preliminary allocations based on Governor's Budget
<b>Spring</b>	Permanent budget and staffing list are updated in preparation for next fiscal year	Recharge Rates approved Resource plan for 2008-09 and tentative plan for longer term refined Miscellaneous Fees approved (Apr) Campus resource plan and faculty recruitment decisions communicated to campus (May)	State releases "May Revision" Budget (May) UCOP updates preliminary allocations based on "May Revision" (June)
<b>Summer</b>	Fiscal Closing process is completed and 08-09 budgets are loaded in FIS system	Year-end reports are prepared (Aug)	State finalizes budget (July) UCOP provides campuses with final allocations (Aug)

## RESOURCES

Please visit the staff web page and toolkit for key resources and information:

**Staff Web Page:** <http://www.ucsc.edu/staff/>

**Staff Toolkit:** <https://my.ucsc.edu/stafftoolkit.htm>

## FINANCIAL & PURCHASING

FINANCIAL <small>For updates: <a href="http://financial.ucsc.edu">http://financial.ucsc.edu</a></small>	
"UC for Yourself" Deadline to Receive an On-Line W-2 Form for 2008	Jan 2
Annual Inventorial Equipment Audit Reports Due	Apr 1
Fiscal Close - Updates available in mid-May: <a href="http://finaff.ucsc.edu/fis/index.htm">http://finaff.ucsc.edu/fis/index.htm</a>	
Purchasing Deadlines	June
Accounting Deadlines	June-July

PURCHASING <small>For updates: <a href="http://purchasing.ucsc.edu">http://purchasing.ucsc.edu</a></small>	
CruzBuy Workflow Enhancements	Fall
On-Line ProCard Re-Certification Process	Oct-Nov
Small Business Office Launch	Nov
New Supplier Catalogs Available in CruzBuy	Monthly
Direct Outreach to New and Returning Faculty	Ongoing

## HUMAN RESOURCES

STAFF <small>For updates: <a href="http://shr.ucsc.edu">http://shr.ucsc.edu</a></small>	
Merits 07-08	
Planning & Budget Distributes Merit Allocation to Control Points	Sept
Merit Recommendations for Non-Represented Staff Due to SHR	Sept
UC Benefits Open Enrollment 2008	Nov 1-27
Special Projects	
Leave of Absence Process Available Online	Nov
Background Check Process Available Online	Mar
Recruitment Management System: Non-Recruitment & Waiver Implementation	Mar
Staff Affirmative Action Plans - EEO/AA Calls for Divisional AA Plans	Mar
Performance Appraisals	
Call for 07-08 Staff Performance Appraisals	Apr/May
Complete Annual Staff Performance Appraisals	Aug

STUDENT <small>For updates: <a href="http://www2.ucsc.edu/careers/staff/">http://www2.ucsc.edu/careers/staff/</a></small>	
Work Study Orientation	Sept 23
Graduate and Professional School Fair	Oct 15
Business, Science, & Engineering Fair	Nov 6
Government, Social Services and Non-Profit Fair	Jan 22
Chancellors Undergraduate Internship Program (CUIP)	
Proposals from Campus Units Due	Nov
Student On-line Application Due	Feb
Multicultural Career Conference	Feb
Last Chance Job & Internship Fair	Apr 22
Student Employee Recognition Award Program (SERAP)	May

FACULTY <small>For updates: <a href="http://www2.ucsc.edu/ahr/academic_policies_and_procedures/CALL/">http://www2.ucsc.edu/ahr/academic_policies_and_procedures/CALL/</a></small>	
Academic Affirmative Action Plan	Fall
Performance Appraisals & Merit Deadlines*	
Candidates	Summer-Fall
Departments	Fall
Divisions	Winter
AHR	Spring
Appointments	
Interviews	Fall-Winter
Final Formal Offer: Candidates from Other UC Campuses	Apr 1
Final Formal Offer: Candidates from AAU or Other CA Institutions	Apr 30

\* Specific local conditions may exist. See AHR Call Calendar for details.

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	Fall				Winter			Spring			Summer												
	September	October	November	December	January	February	March	April	May	June	July	August											
<b>Key Dates &amp; Events</b>	Holiday, 9/3 Qtr Begins, 9/22 UC Regents Mtg, 9/18-20	Academic Senate Mtg, 10/10 Preview/Advising Fair Day, 10/13 Founders Day, 10/18 Staff Brown Bag, 10/17	Provost/Alumni Lunch, 11/3 Academic Senate Mtg, 11/9 Holiday, 11/12 UC Regents Mtg, 11/13-15 Holidays, 11/22-23	Campus Holiday Party, 12/18 Qtr Finals, 12/10-13 Qtr Ends, 12/13 Holidays, 12/24-25, 31 Campus Closure, 12/22 -1/1	Holiday, 1/1 Qtr Begins, 1/7 UC Regents Mtg, 1/16-17 Holiday, 1/21	Scholarship Dinner, 2/9 Faculty Research Lecture, 2/12 Academic Senate Mtg, 2/13 Holiday, 2/18 Staff Brown Bag, 2/20 MLK Jr. Convocation, TBD	Academic Senate Mtg, 3/7 UC Regents Mtg, 3/19-20 Qtr Finals, 3/18-21 Qtr Ends, 3/21 Holiday, 3/28 Qtr Begins, 3/31	Banana Slug Spring Fair, 4/26-27 Academic Senate Mtg, 4/30	Staff Brown Bag, 5/6 Staff Breakfast, TBD UC Regents Mtg, 5/14-15 Holiday, 5/26 Academic Senate Mtg, 5/30 Student Elections, TBD	Qtr Finals, 6/9-12 Qtr Ends, 6/12 Commencements, 6/13-15 Qtr Begins, 6/23	Holiday, 7/4 UC Regents Mtg, 7/16-17	Summer Qtr Ends, 8/29											
<b>Budget &amp; Planning</b>	<b>EVC/Planning &amp; Budget:</b> Principal Officers notified of salary block allocation for 07-08		<b>UCOP/State:</b> Regents' Budget for current operations and capital improvements		<b>UCOP/State:</b> Budget negotiations with Dept. of Finance		<b>UCOP/State:</b> Governor's Budget (Mid-Jan)		<b>UCOP/State:</b> UCOP provides updated information to campuses		<b>UCOP/State:</b> UCOP provides preliminary allocations based on Governor's Budget		<b>UCOP/State:</b> State releases "May Revision" Budget		<b>UCOP/State:</b> UCOP updates preliminary allocations based on "May Revision"		<b>UCOP/State:</b> State finalizes Budget		<b>UCOP/State:</b> UCOP provides campuses with final allocations				
<b>EVC/Planning &amp; Budget:</b> Consider large issues with resource implications, year-end balances and divisional plans			<b>EVC/Planning &amp; Budget:</b> Academic Divisions submit faculty recruitment requests for Academic Senate Winter/Spring review;		<b>EVC/Planning &amp; Budget:</b> Preliminary allocation of Instructional Workload Fund (IWF) and teaching assistants for 2008-09		<b>EVC/Planning &amp; Budget:</b> Recharge Rates approved; Resource plan for 08-09 and tentative plan for longer term refined		<b>EVC/Planning &amp; Budget:</b> Recharge Rates approved; Resource plan for 08-09 and tentative plan for longer term refined		<b>EVC/Planning &amp; Budget:</b> Recharge Rates approved; Resource plan for 08-09 and tentative plan for longer term refined		<b>EVC/Planning &amp; Budget:</b> Recharge Rates approved; Resource plan for 08-09 and tentative plan for longer term refined		<b>EVC/Planning &amp; Budget:</b> Recharge Rates approved; Resource plan for 08-09 and tentative plan for longer term refined		<b>EVC/Planning &amp; Budget:</b> Recharge Rates approved; Resource plan for 08-09 and tentative plan for longer term refined		<b>EVC/Planning &amp; Budget:</b> Recharge Rates approved; Resource plan for 08-09 and tentative plan for longer term refined		<b>EVC/Planning &amp; Budget:</b> Recharge Rates approved; Resource plan for 08-09 and tentative plan for longer term refined		
<b>Div/Depts:</b> Department Curriculum and Leave Plans submitted to Divisions			<b>Div/Depts:</b> Mid-year staffing list balancing		<b>Div/Depts:</b> Course Materials Fee proposals submitted		<b>Div/Depts:</b> Miscellaneous Fee & Recharge Rate proposals submitted		<b>Div/Depts:</b> Miscellaneous Fees approved		<b>Div/Depts:</b> Campus resource plan and faculty recruitment decisions communicated to campus		<b>Div/Depts:</b> Permanent budget and staffing list are updated in preparation for next fiscal year		<b>Div/Depts:</b> Fiscal Closing process is completed and 08-09 budgets are loaded in FIS system		<b>Div/Depts:</b> Fiscal Closing process is completed and 08-09 budgets are loaded in FIS system		<b>Div/Depts:</b> Fiscal Closing process is completed and 08-09 budgets are loaded in FIS system				
<b>Div/Depts:</b> Year-end reports due; 08-09 Strategic plans updated; Units/Depts work with leadership to set priorities; and Deferred maintenance plans, recharge rates and core service fees are developed			<b>Div/Depts:</b> Divisional resource plan developed for following year; ITS Information User Proposal vetted		<b>Div/Depts:</b> Divisional resource plan developed for following year; ITS Information User Proposal vetted		<b>Div/Depts:</b> Divisional resource plan developed for following year; ITS Information User Proposal vetted		<b>Div/Depts:</b> Divisional resource plan developed for following year; ITS Information User Proposal vetted		<b>Div/Depts:</b> Divisional resource plan developed for following year; ITS Information User Proposal vetted		<b>Div/Depts:</b> Divisional resource plan developed for following year; ITS Information User Proposal vetted		<b>Div/Depts:</b> Divisional resource plan developed for following year; ITS Information User Proposal vetted		<b>Div/Depts:</b> Divisional resource plan developed for following year; ITS Information User Proposal vetted		<b>Div/Depts:</b> Divisional resource plan developed for following year; ITS Information User Proposal vetted				
<b>Financial &amp; Purchasing</b>	<b>Purchasing:</b> On-line ProCard re-certification process		<b>Purchasing:</b> Small business office launch		<b>Financial:</b> "UC for Yourself" deadline to receive an on-line W-2 form for 2007 (1/9)		<b>Financial:</b> Annual inventorial equipment audit reports due (4/4)		<b>Financial:</b> Annual inventorial equipment audit reports due (4/4)		<b>Financial:</b> Annual inventorial equipment audit reports due (4/4)		<b>Financial:</b> Annual inventorial equipment audit reports due (4/4)		<b>Financial:</b> Annual inventorial equipment audit reports due (4/4)		<b>Financial:</b> Annual inventorial equipment audit reports due (4/4)		<b>Financial:</b> Annual inventorial equipment audit reports due (4/4)				
<b>Purchasing:</b> CruzBuy workflow enhancements																							
<b>Purchasing:</b> New supplier catalogs available monthly; Ongoing outreach to new and returning faculty																							
<b>Human Resources</b>	<b>Academic:</b> Candidates prepare material for performance appraisals & merits		<b>Academic:</b> Departments review materials for performance appraisals & merits		<b>Academic:</b> Divisions review materials for performance appraisals & merits		<b>Academic:</b> Divisions review materials for performance appraisals & merits		<b>Academic:</b> AHR reviews & processes materials for performance appraisals & merits		<b>Academic:</b> AHR reviews & processes materials for performance appraisals & merits		<b>Academic:</b> AHR reviews & processes materials for performance appraisals & merits		<b>Academic:</b> AHR reviews & processes materials for performance appraisals & merits		<b>Academic:</b> AHR reviews & processes materials for performance appraisals & merits		<b>Academic:</b> AHR reviews & processes materials for performance appraisals & merits				
<b>Academic:</b> Divisions conduct interviews for academic appointments																							
<b>Academic:</b> Affirmative Action Plan																							
<b>Staff:</b> Planning & Budget distributes merit allocation to control points		<b>Staff:</b> Leave of absence process available on-line; UC Benefits Open Enrollment (11/1-27)		<b>Staff:</b> Leave of absence process available on-line; UC Benefits Open Enrollment (11/1-27)		<b>Staff:</b> Leave of absence process available on-line; UC Benefits Open Enrollment (11/1-27)		<b>Staff:</b> Leave of absence process available on-line; UC Benefits Open Enrollment (11/1-27)		<b>Staff:</b> Leave of absence process available on-line; UC Benefits Open Enrollment (11/1-27)		<b>Staff:</b> Leave of absence process available on-line; UC Benefits Open Enrollment (11/1-27)		<b>Staff:</b> Leave of absence process available on-line; UC Benefits Open Enrollment (11/1-27)		<b>Staff:</b> Leave of absence process available on-line; UC Benefits Open Enrollment (11/1-27)		<b>Staff:</b> Leave of absence process available on-line; UC Benefits Open Enrollment (11/1-27)		<b>Staff:</b> Leave of absence process available on-line; UC Benefits Open Enrollment (11/1-27)			
<b>Staff:</b> Merit recommendations for non-represented staff due to SHR		<b>Student:</b> Graduate & Professional School Fair (10/15)		<b>Student:</b> Graduate & Professional School Fair (10/15)		<b>Student:</b> Graduate & Professional School Fair (10/15)		<b>Student:</b> Graduate & Professional School Fair (10/15)		<b>Student:</b> Graduate & Professional School Fair (10/15)		<b>Student:</b> Graduate & Professional School Fair (10/15)		<b>Student:</b> Graduate & Professional School Fair (10/15)		<b>Student:</b> Graduate & Professional School Fair (10/15)		<b>Student:</b> Graduate & Professional School Fair (10/15)		<b>Student:</b> Graduate & Professional School Fair (10/15)			
<b>Student:</b> Work Study Orientation (9/23)		<b>Student:</b> Business, Science & Engineering Fair (11/6);		<b>Student:</b> Business, Science & Engineering Fair (11/6);		<b>Student:</b> Business, Science & Engineering Fair (11/6);		<b>Student:</b> Business, Science & Engineering Fair (11/6);		<b>Student:</b> Business, Science & Engineering Fair (11/6);		<b>Student:</b> Business, Science & Engineering Fair (11/6);		<b>Student:</b> Business, Science & Engineering Fair (11/6);		<b>Student:</b> Business, Science & Engineering Fair (11/6);		<b>Student:</b> Business, Science & Engineering Fair (11/6);		<b>Student:</b> Business, Science & Engineering Fair (11/6);			
<b>Student:</b> Work Study Orientation (9/23)		<b>Chancellor Undergraduate Internship Program (CUIP):</b> Proposals from campus units due		<b>Chancellor Undergraduate Internship Program (CUIP):</b> Proposals from campus units due		<b>Chancellor Undergraduate Internship Program (CUIP):</b> Proposals from campus units due		<b>Chancellor Undergraduate Internship Program (CUIP):</b> Proposals from campus units due		<b>Chancellor Undergraduate Internship Program (CUIP):</b> Proposals from campus units due		<b>Chancellor Undergraduate Internship Program (CUIP):</b> Proposals from campus units due		<b>Chancellor Undergraduate Internship Program (CUIP):</b> Proposals from campus units due		<b>Chancellor Undergraduate Internship Program (CUIP):</b> Proposals from campus units due		<b>Chancellor Undergraduate Internship Program (CUIP):</b> Proposals from campus units due		<b>Chancellor Undergraduate Internship Program (CUIP):</b> Proposals from campus units due			
<b>Student:</b> Work Study Orientation (9/23)		<b>Student:</b> Government, Social Services and Non-Professional Career Symposium (1/22)		<b>Student:</b> Government, Social Services and Non-Professional Career Symposium (1/22)		<b>Student:</b> Government, Social Services and Non-Professional Career Symposium (1/22)		<b>Student:</b> Government, Social Services and Non-Professional Career Symposium (1/22)		<b>Student:</b> Government, Social Services and Non-Professional Career Symposium (1/22)		<b>Student:</b> Government, Social Services and Non-Professional Career Symposium (1/22)		<b>Student:</b> Government, Social Services and Non-Professional Career Symposium (1/22)		<b>Student:</b> Government, Social Services and Non-Professional Career Symposium (1/22)		<b>Student:</b> Government, Social Services and Non-Professional Career Symposium (1/22)		<b>Student:</b> Government, Social Services and Non-Professional Career Symposium (1/22)			
<b>Student:</b> Work Study Orientation (9/23)		<b>Student:</b> Chancellor Undergraduate Internship Program (CUIP): Student on-line application due		<b>Student:</b> Chancellor Undergraduate Internship Program (CUIP): Student on-line application due		<b>Student:</b> Chancellor Undergraduate Internship Program (CUIP): Student on-line application due		<b>Student:</b> Chancellor Undergraduate Internship Program (CUIP): Student on-line application due		<b>Student:</b> Chancellor Undergraduate Internship Program (CUIP): Student on-line application due		<b>Student:</b> Chancellor Undergraduate Internship Program (CUIP): Student on-line application due		<b>Student:</b> Chancellor Undergraduate Internship Program (CUIP): Student on-line application due		<b>Student:</b> Chancellor Undergraduate Internship Program (CUIP): Student on-line application due		<b>Student:</b> Chancellor Undergraduate Internship Program (CUIP): Student on-line application due		<b>Student:</b> Chancellor Undergraduate Internship Program (CUIP): Student on-line application due			
<b>Student:</b> Work Study Orientation (9/23)		<b>Student:</b> Multicultural Career Conference		<b>Student:</b> Multicultural Career Conference		<b>Student:</b> Multicultural Career Conference		<b>Student:</b> Multicultural Career Conference		<b>Student:</b> Multicultural Career Conference		<b>Student:</b> Multicultural Career Conference		<b>Student:</b> Multicultural Career Conference		<b>Student:</b> Multicultural Career Conference		<b>Student:</b> Multicultural Career Conference		<b>Student:</b> Multicultural Career Conference			
<b>Student:</b> Work Study Orientation (9/23)		<b>Staff:</b> EEO/AA calls for divisional AA plans		<b>Staff:</b> EEO/AA calls for divisional AA plans		<b>Staff:</b> EEO/AA calls for divisional AA plans		<b>Staff:</b> EEO/AA calls for divisional AA plans		<b>Staff:</b> EEO/AA calls for divisional AA plans		<b>Staff:</b> EEO/AA calls for divisional AA plans		<b>Staff:</b> EEO/AA calls for divisional AA plans		<b>Staff:</b> EEO/AA calls for divisional AA plans		<b>Staff:</b> EEO/AA calls for divisional AA plans		<b>Staff:</b> EEO/AA calls for divisional AA plans			
<b>Student:</b> Work Study Orientation (9/23)		<b>Staff:</b> Background check procedures available online		<b>Staff:</b> Background check procedures available online		<b>Staff:</b> Background check procedures available online		<b>Staff:</b> Background check procedures available online		<b>Staff:</b> Background check procedures available online		<b>Staff:</b> Background check procedures available online		<b>Staff:</b> Background check procedures available online		<b>Staff:</b> Background check procedures available online		<b>Staff:</b> Background check procedures available online		<b>Staff:</b> Background check procedures available online			
<b>Student:</b> Work Study Orientation (9/23)		<b>Staff:</b> Recruitment Management System (RMS): Non-recruitment & waiver implementation		<b>Staff:</b> Recruitment Management System (RMS): Non-recruitment & waiver implementation		<b>Staff:</b> Recruitment Management System (RMS): Non-recruitment & waiver implementation		<b>Staff:</b> Recruitment Management System (RMS): Non-recruitment & waiver implementation		<b>Staff:</b> Recruitment Management System (RMS): Non-recruitment & waiver implementation		<b>Staff:</b> Recruitment Management System (RMS): Non-recruitment & waiver implementation		<b>Staff:</b> Recruitment Management System (RMS): Non-recruitment & waiver implementation		<b>Staff:</b> Recruitment Management System (RMS): Non-recruitment & waiver implementation		<b>Staff:</b> Recruitment Management System (RMS): Non-recruitment & waiver implementation		<b>Staff:</b> Recruitment Management System (RMS): Non-recruitment & waiver implementation			
<b>Student:</b> Work Study Orientation (9/23)		<b>Student:</b> Last Chance Job & Internship Fair (4/22)		<b>Student:</b> Last Chance Job & Internship Fair (4/22)		<b>Student:</b> Last Chance Job & Internship Fair (4/22)		<b>Student:</b> Last Chance Job & Internship Fair (4/22)		<b>Student:</b> Last Chance Job & Internship Fair (4/22)		<b>Student:</b> Last Chance Job & Internship Fair (4/22)		<b>Student:</b> Last Chance Job & Internship Fair (4/22)		<b>Student:</b> Last Chance Job & Internship Fair (4/22)		<b>Student:</b> Last Chance Job & Internship Fair (4/22)		<b>Student:</b> Last Chance Job & Internship Fair (4/22)			
<b>Student:</b> Work Study Orientation (9/23)		<b>Student:</b> Student Employee Recognition Award Program (SERAP)		<b>Student:</b> Student Employee Recognition Award Program (SERAP)		<b>Student:</b> Student Employee Recognition Award Program (SERAP)		<b>Student:</b> Student Employee Recognition Award Program (SERAP)		<b>Student:</b> Student Employee Recognition Award Program (SERAP)		<b>Student:</b> Student Employee Recognition Award Program (SERAP)		<b>Student:</b> Student Employee Recognition Award Program (SERAP)		<b>Student:</b> Student Employee Recognition Award Program (SERAP)		<b>Student:</b> Student Employee Recognition Award Program (SERAP)		<b>Student:</b> Student Employee Recognition Award Program (SERAP)			
<b>Student:</b> Work Study Orientation (9/23)		<b>Staff:</b> Complete annual staff performance appraisals		<b>Staff:</b> Complete annual staff performance appraisals		<b>Staff:</b> Complete annual staff performance appraisals		<b>Staff:</b> Complete annual staff performance appraisals		<b>Staff:</b> Complete annual staff performance appraisals		<b>Staff:</b> Complete annual staff performance appraisals		<b>Staff:</b> Complete annual staff performance appraisals		<b>Staff:</b> Complete annual staff performance appraisals		<b>Staff:</b> Complete annual staff performance appraisals		<b>Staff:</b> Complete annual staff performance appraisals			
<b>Information Technology</b>	<b>Business Improvements:</b> Digital Classroom upgrades		<b>Business Improvements:</b> Digital Classroom upgrades		<b>Business Improvements:</b> Digital Classroom upgrades		<b>Business Improvements:</b> Digital Classroom upgrades		<b>Business Improvements:</b> Digital Classroom upgrades		<b>Business Improvements:</b> Digital Classroom upgrades		<b>Business Improvements:</b> Digital Classroom upgrades		<b>Business Improvements:</b> Digital Classroom upgrades		<b>Business Improvements:</b> Digital Classroom upgrades		<b>Business Improvements:</b> Digital Classroom upgrades				
<b>Business Improvements:</b> Classroom Network Connections																							
<b>New Services &amp; Projects:</b> CruzPay Phase 2 - electronic timesheets																							
<b>Business Improvements:</b> Academic Information Systems (AIS) Campus Solutions 9; WebCT Learning Management System upgrade																							
<b>New Services &amp; Projects:</b> Dark Fiber - Broadband fiber optic connectivity to UCSC																							
<b>Business Improvements:</b> Financial Information System (FIS) Banner 7 upgrade																							
<b>Ongoing Construction:</b> Digital Arts Facility; Ranch View Terrace																							
<b>Completed:</b> McHenry Library Addition																							
<b>Begin Seismic Work:</b> McHenry Library																							
<b>Construction Begins:</b> Cowell Student Health Center improvements																							
<b>Facilities</b>																							
<b>Student move-in and Fall opening activities</b>										<b>Summer Session/Conference activities</b>													